



City of Kenora
Committee of the Whole
Minutes
Tuesday, August 7, 2018
9:10 a.m.
City Hall Council Chambers

Present: Mayor David Canfield
Councillor Mort Goss
Councillor Ron Lunny
Councillor Rory McMillan
Councillor Dan Reynard
Councillor Sharon Smith
Councillor Colin Wasacase

Staff: Karen Brown, CAO, Heather Kasprick, City Clerk, Jeff Hawley, Manager of Operations & Infrastructure, Bruce Graham, HR Strategist, Jon Ranger, Deputy Treasurer, Megan Dokuchie, Economic Development Officer, Devon McCloskey, City Planner

A. Public Information Notices

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its August 14, 2018 meeting:-

- Amend the 2018 Operating & Capital Budget for the following:
 - to withdraw funds from the wages for the Manager of Community & Development Services in the amount of \$18,000 plus applicable taxes to offset the cost of the preliminary drawings for the twinning at the Kenora Recreation Centre project
 - An additional allocation of \$15,547 to the Coney Wharf rehabilitation project, to be funded through the Docks Relocation project
 - An additional allocation of \$11,583 to the Street Sweeper capital purchase, to be funded through the Asphalt Equipment capital purchase
 - An additional allocation of \$10,882 to the Road Reclaimer capital purchase, to be funded through the budget for the Roads Dump Truck capital purchase
 - An additional allocation of \$12,211 to the Bunny St. project, to be funded through the Crawford Pumping Station project
 - An additional allocation of \$105,377 to the Pool Painting and surge tank repair project, to be funded through the Pool Deck Tile project
 - An additional allocation of \$35,513 to the KRC Flat Roof Replacement project, to be funded through the KRC AHU and dressing room floor projects
- Approve the 2017 City of Kenora Annual Report including the 2017 audited financial statements for the City of Kenora

B. Declaration of Pecuniary Interest & the General Nature Thereof

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance.

There were none declared.

C. Confirmation of Previous Committee Minutes

Resolution #1 - Moved by Councillor D. Reynard, Seconded by M. Goss & Carried:

That the Minutes from the last regular Committee of the Whole Meeting held July 10, 2018 and Special Committee of the Whole Meeting held July 17, 2018 be confirmed as written and filed.

D. Deputations/Presentations

Oath of Office – Ron Lunny

Heather Kasprick, City Clerk, administered a declaration of office and oath for Ron Lunny who was appointed to the office of Council.

E. Reports:

1. Finance & Administration

1.1 Capital & Unusual Spending

Recommendation:

That Council hereby accepts the 2018 January to June Capital and Unusual Spending report.

1.2 2018 Q2 Investments

Recommendation:

That Council hereby accepts the 2018 second quarter investment report that includes details of the Kenora Citizens' Prosperity Trust Fund and other City of Kenora investments.

1.3 2018 Q2 Contracts

Recommendation:

That Council hereby accepts the 2018 April – June Contracts & Expenditures Approved report.

1.4 2017 Annual Report

Recommendation:

That Council approves the 2017 City of Kenora Annual Report including the 2017 audited financial statements for the City of Kenora; and further

That a copy of this report be made available for public viewing.

Discussion: It was suggested that we could add some of our attractions/amenities to the annual report as some use those tools for recruitment to the community.

1.5 June 2018 Financial Statements

Recommendation:

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora at June 30, 2018.

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2. Fire & Emergency Services

No Reports.

3. Operations & Infrastructure

3.1 West Bay Road Traffic Amendment to Parking

Recommendation:

That Council authorizes an amendment to the City of Kenora Traffic Regulation By-law Number 180-2015 to include changes to Schedule "B" – No Parking – Tow Away Zone for West Bay Road, for the entire length on the north side; and further

That three readings be given to an amending by-law for this purpose.

Discussion: Once staff have a chance to debrief on this weekend and the effectiveness of this parking, we can address the south side in this area.

3.2 Winter Maintenance Policy Amendment

Recommendation:

That Council authorizes an amendment to the City of Kenora Winter Maintenance Policy #OP-4-1 with revisions reflecting the new Maintenance Standards as per O.Reg 366/18 under the Municipal Act, 2001, SO 2001, c.25; and further

That bylaw number 173-2010 be hereby repealed; and further

That three readings be given to a by-law to amend the Comprehensive Policy Manual for this purpose.

Discussion: This is a frustrating change and Council needs to lobby the new government for changes to this amendment. The biggest difference is moving this from 48 hours to 72 hours which is then manageable. Council will ensure this is discussed at AMO with the Ministers.

4. Community & Development Services

4.1 Budget Amendment – Twinning Preliminary Drawings

Recommendation:

That Council hereby approves an allocation of \$18,000.00 plus applicable taxes to be funded through wages for the Manager of Community & Development Services for payment of the preliminary drawings for the Kenora Recreation Centre expansion; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2018 Operating & Capital Budget at its August 14, 2018 meeting to allocate funds from the Manager of Community & Development Services wages in the amount of \$18,000.00 plus applicable taxes to offset the preliminary drawings cost for the Kenora Recreation Centre expansion; and further

That Council give three readings to a by-law to amend the 2018 budget for this purpose.

4.2 D11-18-01 Kings Landing Site Plan Agreement

Recommendation:

That the Mayor and Clerk be authorized to execute a site plan agreement between the City of Kenora and Kings Landing (Kenora) Development Corporation, to allow for the development of

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roads, services, and associated facilities for lighting, drainage, paving, and landscaping, to support the development of a 22 lot plan of common elements condominium, as shown on the site plans; and further

That the appropriate bylaw be passed for this purpose.

4.3 Harbourfront Development Steering Committee Member Request

Recommendation:

That Council hereby appoints Councillor Mort Goss to participate on the Steering Committee for the Harbourfront Business Development Plan project.

Discussion: HTFC Planning and Design was selected as the successful proponent through a RFP in June 2018. The consultant is proposing that the initiative be led by a Steering Committee comprised of City of Kenora staff, local business representatives, partner organizations and Council.

4.4 Garrow Park Playground Cover Material

Recommendation:

Whereas at the July 17, 2018 Regular meeting of Council administration was directed to proceed with the informal recommendation made by the Accessibility Advisory Committee to install artificial turf as the new playground cover for the Garrow Park Play Structure; and

Whereas Council directed that the Engineered Wood Fibre remain in place until such time as the contract to replace the ground cover at the Garrow Park Play Structure was awarded and the works are actively moving forward; and

Whereas Council authorized a budget amendment to withdraw funds from the Accessibility Reserve in the amount of \$75,000 to offset the cost of this work; and

Whereas the Accessibility Advisory Committee has met further to discuss the limited funds available for addressing accessibility issues within the community;

Now Therefore let it be Resolved That Council directs administration to put a hold on the direction that was provided to administration at the July 17, 2018 Council meeting to replace the engineered wood fibre (EWF) with artificial turf, to allow the Accessibility Advisory Committee time to review options and establish priorities.

Discussion: At the last Council meeting, Council approved funds to remove the existing materials and in discussion with the Accessibility Advisory Committee this may not be the best change. Taking out the wood chips and putting in turf will not solve all of the issues. It is in the City's best interest to put this matter on hold to ensure we review all the facts and make the decision that is in the best interest of the City overall. The material that is there meets the accessibility standards and in time will improve the accessibility of the area.

There was no accessible funding for this playground, it was staff driven. There needs to be long term planning with projects now to ensure we are meeting accessible standards moving forward. We did ask the supplier to bring in a roller and they suggested that it would not be effective. There are 250 parks within Canada of similar size that this material is effectively used. The accessibility committee has also determined that the turf is not the best material and that shoes should be worn in all playgrounds for safety, and children should never use any playground without shoes.

F. Proclamations

None.

G. Other

- Councillor Wasacase noted that there is a lot of activity happening in the community and has been a nice summer.
- Councillor McMillan congratulated all the volunteers with Harbourfest, Tops 'n Bottoms Regatta, KBI coming this week, Agricultural Fair, Farmer's Market and we are very blessed in this community. Another positive development is the airport development and kudos to the airport board. It is a beautiful facility. They are tracking where all the flights are coming from to try and get an international flight option back at the airport. They are continuing to collect all of the data so they have a better idea where to go.
- Councillor Smith referenced Money Sense magazine who has rated Kenora out of 415 communities in Canada as 65th best community to live in. This is from 230th spot to 65. When reading through the criteria, Kenora was referenced for low taxes, accessibility to health care, and economy wealth. It tells us that previous Councils and present are doing the right things to grow our economy. We are doing the right stuff and we are doing it by community partnerships. The City engages with the business community, volunteers, clubs, and citizens, as the City can't do it on its own.
- Councillor Goss further referenced the Money Sense magazine designation and the fact that there has been a lot of effort put into our community. With the community supporting a fully accessible splash park, a new art centre that has no capital cost to the community, people are standing up and taking notice of the City and we are seeing it regionally. Kenora has a lot going on and with good planning we have good things on the horizon. Many are making day trips to Kenora just to look around which is positive for the business community.
- Mayor Canfield expressed how important the highway twinning is and that was evident after this long weekend. The traffic will increase dramatically over the next few years and when it is twinned, you will see even more traffic coming our way. The race track opening was exciting and they intend to have an annual race to tie into Harbourfest as well. They had many out of town cars and their grand opening was a success. There was a lot of people in attendance with estimates at over 500 spectators in attendance.
- Mayor Canfield referenced a cross walk at Vet's confectionary and getting proper signage and lines installed to allow seniors to cross at this location.
- Mayor Canfield referenced KBI and the numerous volunteers in the community for all these events. The acting director of FedNor was here in Kenora and Brent Lundy is now with FedNor replacing Pam Bryson who has retired.
- The NOMA fall conference will not take place due to some changes with Ministries. They may be holding a round table session in the region instead and there would be two people from each Council welcome to this round table session. This would take place around the September 18th board meeting date. Respecting this, Council agreed to move the September Council meeting date from September 18th to 25th with Committee of the Whole remaining on the 11th.
- Councillor Lunny announced that the grand opening of the airport has been tentatively set for September 15th.

H. Next Meeting

- Tuesday, Tuesday, September 11, 2018

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I. Close Meeting

Resolution #2 - Moved by Councillor M. Goss, Seconded by S. Smith & Carried:

That this meeting be closed at 10:21 a.m.